

# Community Progress Council

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2012-2013 Annual Report



*People Helping People Since 1965*

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# HISTORY

## People helping people, since 1965.

In 1964, President Lyndon B. Johnson declared a war on poverty. Out of this initiative, communities nationwide created action agencies that empower individuals to rise above poverty and become self-sufficient.

Since its inception on April 8, 1965, the Community Progress Council has helped hundreds of thousands of people in York County live more self-sufficient lives.

We firmly believe that local issues are best solved by the local people who know the problems.

Our job is to provide the opportunities, resources and skills so individuals can become productive, involved citizens.

# OUR LEADERS

## Key Leadership

**Robin Rohrbaugh**, *President and CEO*

**George Moore**, *Executive Director*  
(retired September 2012)

**Susan Attig**, *Planner/Operations Manager*

**Katie Davis**, *Community Centers Director*

**Molly Diehl**, *Pre-K Counts Education Manager*

**Michael Doweary**, *Fiscal Director*

**Barry Freeland**, *Senior Community Service  
Employment Program Director*

**Missy Gosnell**, *Case Management,  
Rental Assistance and York Homebuyers  
Program Director*

**Nancy Green**, *Human Resources Director*

**Jennifer Knight**, *Head Start Director*

**Sue Yohe**, *Head Start Assistant Director*

**Deb Myers**, *Foster Grandparent Director*

**Beverly Wilson**, *Women, Infants and Children  
(WIC) Director*

## Board Leadership

**Penny Myers**, *President*

**Tammy Ravier**, *President Elect*

**Shaleeta Washington**, *Secretary*

**Teresa Gregory**, *Treasurer*

## Board of Directors

### Class A

#### Low Income Representatives

**Tileshia Griffiths**, *Head Start of York County*  
(term ended October 2012)

**Jennifer Jackson**, *Head Start of York County*  
(effective October 2012)

**Carol Cook**, *Red Land Community Action Program*

**Harriet Darling**, *Head Start Early Childhood Professional*

**Jose Colon**, *Housing Authority of the City of York*

**Katherine Ecker**, *Hanover Community Progress Council, Inc.*

**Marie Rohleder**, *Olde Towne East*

**Penny Myers**, *York Area Development Corporation*

### Class B

#### Elected Officials/Representatives

**Cathy Ash**, *School District of the City of York*

**Douglas Smallwood Sr.**, *95th Legislative District of  
York County*

**Edquina Washington**, *Office of the Mayor of York*

**Henry Hay Nixon**, *York City Council*

**Robert Reilly**, *19th Congressional District of Pennsylvania*

**Dr. Jennifer Engler**, *York County Commissioners*

### Class C

#### Community Representatives

**Eve Gardner**, *Healthy York Network, WellSpan Health*

**Loma Martin James**, *Black Ministries Association*

**Shaleeta Washington**, *York County Bar Association*

**Tammy Ravier**, *Columbia Gas of Pennsylvania*

**Teresa Gregory**, *York Traditions Bank*

**Michael Key**, *Business Community*

# FROM THE CEO

The 2012-2013 fiscal year was one of great transition at the Community Progress Council.

After 17 years as the executive director and 41 years as an employee, George Moore announced his retirement. Mr. Moore led the organization through a great deal of growth during his tenure. His legacy continues today through CPC's robust early childhood education, maternal and child nutrition, housing, case management and emergency services provided in local communities throughout York County.



Debbie Loucks, a well-respected non-profit leader in York County, served as the interim executive from September 2012 to February 2013 while the board of directors implemented a comprehensive national search for the community action agency's new leader. The board sought a leader to enhance mission outcomes, expand and improve community partnerships and diversify funding.

On Feb. 23, 2013, I was honored to assume the role of president and chief executive officer at Community Progress Council. Community action agencies like Community Progress Council have played an essential role in improving lives and communities for people with low incomes for nearly fifty years.

As CPC approaches the next fiscal year, I am anxious to partner with the board of directors, the agency's highly committed staff and low-income families throughout the county to bring stability, drive improvements and begin to define the next fifty years.

**Join me as we continue our legacy.**

*Robin K. Rohrbaugh*

# MISSION

Community Progress Council, York County's community action agency, exists to provide everyone with the opportunities, resources and skills to move toward self-sufficiency. CPC is committed to fairness, diversity and inclusion.

## VISION

### Our Vision For The Future

Community Progress Council, through its programs, will be widely recognized as an effective model of "People Helping People" to survive and succeed in our richly diverse, ever-changing, interdependent society. We will be a leader and a partner in establishing York County as a place where everyone is valued.

The business community and individual will support CPC with funding and other resources. CPC will access appropriate public and private funding opportunities. All CPC facilities will be used to their fullest capabilities. CPC programs will follow a holistic approach to client assessment and integrated approach to service delivery.

Adequate resources and technology will be accessible so basic needs can be met. Economic and social barriers will be bridged in the interest of promoting growth and stability for individuals and families in all ages and stages of life, and harmony with and among all of our communities.

## OUR BELIEFS

### And We Believe That:

- Every person is valuable
- People want to be self-sufficient
- Self-sufficiency is better than dependency
- Survival needs must be met for personal growth and stability
- Everyone deserves respect, opportunities, and fair treatment
- Parents are the primary educators
- Agency resources should effectively benefit the people served
- Responsible organizations use resources appropriately, effectively and efficiently
- Committed staff and volunteers are valuable assets
- A strong community is responsible for supporting all its members
- Success is dependent on teamwork
- Empowered people enrich their own lives and that of their communities
- Community involvement is "People Helping People"

# PROGRAMS

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Community Progress Council offers a series of integrated programs for individuals and families across York County.

Through community partnerships, resources and assistance, programs aim to assess and address the problems that lead to poverty. By meeting the basic and long-term needs of low- to moderate-income households, our services embody our vision of People Helping People toward growth, stability and self-sufficiency.

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Funding for Community Progress Council programs is provided in part by:

- City of York
- Corporation for National and Community Service
- Office of Child Development and Early Learning
- Pennsylvania Department of Community and Economic Development
- Pennsylvania Department of Health and Human Services
- School District of the City of York
- U.S. Department of Agriculture
- U.S. Department of Health and Human Services
- United Way of York County

## Case Management

Case Management offers strategic help for an individual who faces multiple challenges. A liaison helps to design and implement a set of customized steps to move the individual toward self-sufficiency over an extended period of time.

160 Roosevelt Ave.,  
Suite 300, Third Floor  
York, PA 17401  
P: 717-845-7176 or 1-800-892-5441  
F: 717-846-9892

## Community Centers

Located throughout York County in partnership with various social service agencies, Community Centers offer a support system for families in crisis through emergency services including basic needs, food distribution, energy assistance and agency referrals.

### Community Center Locations:

#### Hanover Community Center

Hanover Community Progress Council, Inc.  
219 York St., Suite 1, Hanover, PA 17331  
P: 717-632-9191  
F: 717-632-3043

#### Delta Community Center

Mason-Dixon Community Services  
5 Pendyrus St., Delta, PA 17314  
P: 717-456-5559  
F: 717-456-6508

#### Lewisberry Community Center

Red Land Community Action Program  
308 Market St., Lewisberry, PA 17339  
P: 717-938-4621  
F: 717-938-3571

#### Noell Community Center (York City)

Community Progress Council, Inc.  
226 East College Ave., York, PA 17403  
P: 717-846-4600  
F: 717-854-8658

#### Red Lion Community Center

Red Lion Community Progress Council, Inc.  
at the Red Lion Senior Center  
20 Gotham Place, Red Lion, PA 17356  
P: 717-417-3354

## Pre-K Counts

Under a cooperative partnership with the School District of the City of York, Pre-K Counts provides free pre-school to 4-year-old children who live in York City and whose family's income falls within 300 percent of the federal poverty income guidelines.

*York City School District  
31 N. Pershing Ave., York PA 17401  
P: 717-845-3571 ext. 4035*

## Early Head Start

Early Head Start provides opportunities to pregnant women and families with children up to 3 years old. Our home-based and center-based services — including family engagement, nutrition, safety, mental health and education — support the physical, social, emotional, cognitive and language development of each child while empowering positive parent-child relationships.

*339 E. Cottage Place  
York, PA 17403  
P: 717-668-8482  
F: 717-668-8521*

## Foster Grandparent Program

A subsidized volunteer program, the Foster Grandparent Program provides opportunities for older adults to build positive relationships with children based on sharing, communications and trust. Adults 60 years and older who meet federal income guidelines are assigned to schools and Head Start centers throughout the county.

*226 E. College Ave.  
York, PA 17403  
P: 717-846-4600*

## Head Start of York County

Head Start of York County offers comprehensive services to income-eligible preschool children and their families throughout York County: Nutrition, education and health, including vision, hearing and dental screenings. The program also serves children with disabilities and engages Family Advocates who work with parents to enrich their participation and to help them understand their child's development.

*226 E. College Ave.  
York, PA 17403  
P: 717-846-4600  
F: 717-848-3054*

## Rental Assistance Program

Rental Assistance provides income- and situational-eligible households with a one-time payment toward their rent to help the homeless secure housing and help individuals near homelessness to maintain housing.

*160 Roosevelt Ave., Suite 300, Third Floor  
York PA 17401  
P: 717-771-5110 or 1-877-736-8670  
F: 717-855-2154*

## Women, Infants and Children (WIC)

WIC provides supplemental foods and nutrition education for pregnant and breast-feeding women, mothers who have given birth in the last six months and children up to 5 years old. Eligibility for WIC is based on income, residency and medical / dietary-based conditions.

*130 W. Market St.  
York, PA 17401  
P: 717-843-7942  
F: 717-843-9560*

## Work Ready

Work Ready empowers individuals to engage in employment, education and training activities while still addressing existing barriers. Clients not ready for employment may participate in community service, work experience or education activities.

*226 E. College Ave.  
York, PA 17403  
P: 717-846-4600  
F: 717-846-5884*

## York Homebuyer Assistance Program

The program provides Homebuyer Education Workshops, a Homebuyer Assistance Program, which may assist a first-time homebuyer with funds towards a down payment and closing costs, as well as one-on-one counseling.

*160 Roosevelt Ave.,  
Suite 300, Third Floor  
York PA 17401  
P: 717-845-7176 or 1-800-892-5441*



# WHO WE SERVE

Community Progress Council provides comprehensive services to low- to moderate-income York County individuals and families. Our array of programs is designed to meet the needs of people of all ages. With sites throughout the county, services are readily accessible for those temporarily in need of assistance in meeting their basic needs, as well as those on the path to self-sufficiency and long-term stability.

## **We work with individuals and families to:**

- Examine their current situation
- Determine how our services best align with their needs
- Match them with appropriate programming
- Create a strategy to help move them forward toward their goal

Each program assists qualified individuals dependent on income guidelines, which vary from program to program. Specific programs may also require a referral. Individuals can find full income guidelines for each program at [yorkcpc.org](http://yorkcpc.org).

For the individuals and families we serve, our focus is to remove barriers, engage them in structured programming, and help them become involved, productive members of their communities.





# SARA'S STORY

## Once striving for self-sufficiency ...

Laid off from her job and separated from her husband, Sara\* came to Community Progress Council, Inc. experiencing a crisis in her living status that was nearing the critical point.

She looked to the agency for assistance with a utility bill and other resources that would support her as she pursued new employment, and became her mother's full-time caregiver. When her mother died, Sara once again faced the challenge of obtaining employment to support her household. Between her and her grown son, financial resources were very strained.

When Sara attempted to put utility bills (previously in her ex-husband's name) in her own name, she lacked the financial resources to pay the back balance.

The utility company arranged for a "guarantee of payment" to allow a third party to pay any outstanding bills. CPC arranged to provide a portion of the outstanding balance of the bill through a discretionary hardship fund, and Sara paid the remaining balance. Relieved of the burden of a utility shut-off notice, **Sara could now focus on moving her life forward.**

As part of its services, CPC spoke with Sara about her goals and how to achieve them. Through employment at a factory, Sara was able to alleviate the financial burdens of the household and uplift her spirits after the separation from her spouse and the death of her mother.

Her initiative, self-determination and strength of character impressed CPC to the extent that Sara was nominated as Hanover Community Progress Council's representative on CPC's Board of Directors.

As a result of the support of the agency, her friends and her family, Sara returned to a state of stability and enthusiasm for the future. Thrilled for the opportunity to provide community service for CPC as part of the Board of Directors, Sara sees it as a way to pay forward to her community.

**... Sara was empowered to enrich her own life and that of her community.**

*\*Name has been changed.*

# FISCAL YEAR 2012-2013

## Statements of Financial Position

<b>Assets</b>	<b>2013*</b>	<b>2012*</b>
<i>Cash and Cash Equivalents</i>	\$35,526	\$9,293
<i>Revenue Receivable</i>	\$773,133	\$1,266,433
<i>Prepaid Expenses</i>	\$154,871	\$195,151
<i>Property and Equipment (net of accumulated depreciation)</i>	\$637,990	\$769,518
<i>Other Assets</i>	\$3,396	\$3,650
<b>Total Assets</b>	<b>\$1,604,916</b>	<b>\$2,244,045</b>
<b>Liabilities and Unrestricted Assets</b>		
<i>Line of Credit</i>	\$0	\$559,050
<i>Accounts Payable</i>	\$66,003	\$10,481
<i>Refundable Advances</i>	\$325,805	\$303,345
<i>Accrued Payroll Taxes and Employee Withholdings</i>	\$175,691	\$209,534
<i>Other Liabilities</i>	\$691	\$715
<b>Total Liabilities</b>	<b>\$568,190</b>	<b>\$1,083,125</b>
<b>Unrestricted Net Assets</b>	<b>\$1,036,726</b>	<b>\$1,160,920</b>
<b>Total Liabilities and Unrestricted Net Assets</b>	<b>\$1,604,916</b>	<b>\$2,244,045</b>

## Statements of Activities

<b>Support and Revenue</b>	<b>2013*</b>	<b>2012*</b>
<i>Grant and Contract Revenue</i>	\$10,781,637	\$11,359,036
<i>Contributions</i>	\$18,334	\$26,909
<i>Other Income</i>	\$229,799	\$325,656
<i>In-Kind Contributions</i>	\$338,183	\$391,564
<b>Total Support and Revenue</b>	<b>\$11,367,953</b>	<b>\$12,103,165</b>
<b>Functional Expenses</b>		
<i>Program and Related Services</i>	\$10,813,131	\$11,377,569
<i>Supporting Services (management and general)</i>	\$679,016	\$655,507
<b>Total Functional Expenses</b>	<b>\$11,492,147</b>	<b>\$12,033,076</b>
<b>Changes in Unrestricted Net Assets</b>	<b>(\$124,194)</b>	<b>\$70,089</b>
<b>Unrestricted Net Assets Beginning</b>	<b>\$1,160,920</b>	<b>\$1,090,831</b>
<b>Unrestricted Net Assets Ending</b>	<b>\$1,036,726</b>	<b>\$1,160,920</b>

\*Years ended June 30

# THANK YOU FOR YOUR SUPPORT

## You Can Make A Difference.

As a nonprofit organization serving individuals and families throughout York County, Community Progress Council relies on your support to continue its mission every day.

Your donation could help a single mother improve her health and the health of her child through the WIC program and Early Head Start and Head Start of York County, or assist an individual in meeting his basic needs for housing and heat this month.

Every contribution furthers our work as York County's community action agency.

You may donate online via our secure PayPal form at [yorkcpc.org](http://yorkcpc.org).

You may also mail your donation to:

Attention: Christine Chew, Executive Assistant  
Community Progress Council, Inc.  
226 E. College Ave.  
York, PA 17403

**For more information about the Community Progress Council**, our programs and how you can support our work throughout York County, please visit [yorkcpc.org](http://yorkcpc.org).



United Way of York County



*Community Progress Council*

